Day events and activities –

information and consent

**Leaders: complete this page and give to parents and carers to keep**

|  |  |  |  |
| --- | --- | --- | --- |
| Please return this form to | Sheila Beales/Carrie Owen | by | 16th March 2025 |

**Name of event(s) or activity(ies)**

You can use this form for multiple activites

|  |
| --- |
| Competition Hikes 2025, all you need to know - Training Day |

**Details for the event(s), including activity(ies)**

Include location(s), start/end date(s) and time(s), travel and transport information, cost(s), types of activity(ies) and if any special clothing or equipment is needed.

|  |
| --- |
| Location: Ellesborough Parish Hall, Ellesborough Road, Butler’s Cross, Aylesbury, HP17 0XA  Date: Sunday, 16th March 2025  Time: 10.00am-3.00pm  Transport: Parents to transport to Ellesborough  Cost: £5  A packed lunch should be brought  This form must be brought on the day or sent prior to the event to Sheila Beales, 7 Osborne Street, Wolverton, Milton Keynes, MK12 5HH  The day will include a short hike so please wear appropriate walking shoes and clothing as it could be wet and/or muddy  Also bring a waterproof coat, small drinks bottle and a snack in a small daysack |

**This is a large-scale event** (where over 100 participants are present)

Please tell your unit leader if you **DO NOT** wish photos or videos of your child to be taken at this event.

As far as possible the event organiser will make sure that your child doesn’t appear in any images, but this can’t be guaranteed.

**Parents and carers: complete and return this page**

You can fill it in and return it electronically.

|  |  |  |
| --- | --- | --- |
| Participant’s full name |  | |
| Age at start of event |  | |
| If the event includes water activities, is the participant confident in this type of water? | | Yes  No |
| If the event includes water activities, can the participant swim 50 metres? | | Yes  No |
| Does the participant have any illnesses, disabilities, pre-existing conditions, allergies or medications that are relevant to the activity or event? Is there anything we can do to help make the activity or event accessible for the participant (for example, dietary requirements, prayer space)? | | |
|  | | |

**Note:** There will always be at least one person at every unit meeting, activity or event with a valid first aid qualification. If you have any questions or concerns about this, please speak to the unit leader. Please label any medication with your child’s name and provide clear instructions for its use. If applicable, ensure that a spare, clearly labelled inhaler or EpiPen is brought to the event to be held by the first aider.

**Emergency contacts**

Please give details of two people who will always be contactable during the event/activity. Think about phone signal and their distance from the event/activity location.

**Emergency contact 1 Emergency contact 2**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Name |  |
| Phone number(s) |  | Phone number(s) |  |
| Address |  | Address |  |
| How do they know the participant? |  | How do they know the participant? |  |

**Consent**

|  |  |  |
| --- | --- | --- |
| I give permission for my child to take part in | Competition Hikes, all you need to know - Training Day | (event/activity). |

I give permission to the medication listed on this form to be administered (if applicable).

|  |  |  |  |
| --- | --- | --- | --- |
| Parent/carer\* name |  | Date |  |

\*Where the term parent/carer is used, this refers to the adult that has legal responsibility for this child.

**What will you do with my data?**

It’s simple. We need the information that you share with us to run our exciting activities and to satisfy our legal responsibilities. We’ll keep it safe for as long as your child is an active member.

We promise we’ll only share your information if:

* you ask us to
* the law requires us
* in order to comply with our policies so your child can enjoy an activity safely
* it’s in the public interest

Don’t worry – we’ll never sell your data or share it for any other reason.

Girlguiding is the registered data controller\* for all our members’ personal information, both in the UK and around the world.

Want to find out more about how we use your information – and your rights?

Visit [www.girlguiding.org.uk/privacy-notice/](http://www.girlguiding.org.uk/privacy-notice/)

\*The organisation that manages and looks after your data